



2023-2024

Semi Monthly Payroll Dates

Semi-monthly pay dates are on the 10th and 25th of each month. If the 10th or 25th falls on a weekend or holiday, the pay date will fall on the Friday prior.

Las fechas de pago son los días 10 y 25 de cada mes. Si el día 10 o 25 cae en fin de semana, se le pagará el viernes anterior.

SEPTEMBER:

08/16 - 08/31 = 9/08 PAYCHECK
09/01 - 09/15 = 9/25 PAYCHECK

OCTOBER:

9/16 - 9/30 = 10/10 PAYCHECK
10/01 - 10/15 = 10/25 PAYCHECK

NOVEMBER:

10/16 - 10/31 = 11/10 PAYCHECK
11/01 - 11/10 = 11/17 PAYCHECK

DECEMBER:

11/11 - 11/30 = 12/08 PAYCHECK
12/01 - 12/08 = 12/15 PAYCHECK

JANUARY:

12/09 - 12/31 = 01/10 PAYCHECK
01/01 - 01/15 = 01/25 PAYCHECK

FEBRUARY:

01/16 - 01/31 = 02/09 PAYCHECK
02/01 - 02/15 = 02/23 PAYCHECK

MARCH:

02/16 - 02/29 = 03/08 PAYCHECK
03/01 - 03/15 = 03/25 PAYCHECK

APRIL:

03/16 - 03/31 = 04/10 PAYCHECK
04/01 - 04/15 = 04/25 PAYCHECK

MAY:

04/16 - 04/30 = 05/10 PAYCHECK
05/01 - 05/15 = 05/24 PAYCHECK

JUNE:

05/16 - 05/31 = 06/10 PAYCHECK
06/01 - 06/15 = 06/25 PAYCHECK

JULY:

06/16 - 06/30 = 07/10 PAYCHECK
07/01 - 07/15 = 07/25 PAYCHECK

AUGUST:

07/16 - 07/31 = 08/09 PAYCHECK
08/01 - 08/15 = 08/23 PAYCHECK

Supplemental Pay 1st - 15th:

Pay sheets must be submitted to Payroll by the last day of the month.

Supplemental Pay 16th - 30th/31st:

Pay sheets must be submitted to payroll by the 15th of the following month or last business day prior, if the 15th falls on a weekend or holiday

Pago suplementario del 1 al 15:

Las hojas de pago deben enviarse a al departamento de payroll antes del último día del mes.

Pago suplementario del 16 al 30/31:

Las hojas de pago deben enviarse al departamento de payroll antes del día 15 del mes siguiente o el último día hábil anterior si el día 15 cae en un fin de semana o feriado

Pay Sheets received after the deadline will be processed on the next scheduled pay date.

Las hojas de pago recibidas después de la fecha límite se procesarán en la próxima fecha de pago programada.

For Questions or Concerns Please Call or Email
Si tiene preguntas o inquietudes, llame o envíe un correo electrónico

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